

Mayor and Council Communication

DATE: 06/02/20

M&C FILE NUMBER: M&C 20-0374

LOG NAME: 55FTW ON-CALL ENGINEERING SVCS AGRMT

SUBJECT

Authorize Execution of an Amendment to City Secretary Contract Number 51756 for Engineering Related Professional Services with Garver, LLC to Increase the Contract Amount to \$200,000.00 Per Term and Add Two Annual Renewal Options at Fort Worth Meacham International Airport (COUNCIL DISTRICT 2)

RECOMMENDATION:

It is recommended that the City Council authorize execution of an amendment to City Secretary Contract Number 51756 for engineering related professional services with Garver, LLC to increase the contract amount to \$200,000.00 per term and add two annual renewal options at Fort Worth Meacham International Airport.

DISCUSSION:

The Aviation Department has been using Garver, LLC (Garver) for general minor engineering support work on miscellaneous in-house design projects, airport development, and long-term planning throughout the past year. This amendment would provide Fort Worth Meacham International Airport (Airport) the ability to use these on-call services for additional projects that require some form of minor engineering work that isn't associated with a big capital project specifically. For any in-house projects in which the City believes engineering services may be necessary at the Airport, a cost determination is prepared and a work order is issued before any work begins on a specific engineering task.

Currently, City Secretary Contract Number 51756 (Contract) does not provide for any renewal options. This proposed amendment would provide for two (2) one (1) year renewal terms. Execution of the renewal options does not require specific City Council approval, provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal phases.

This amendment to the Contract has become necessary due to a rapid expansion in development activity at Meacham International Airport. The use of these engineering services will aid the City of Fort Worth in keeping the airport in compliance with the overarching FAA compliance standards and safety as it relates to general development.

This project is located in COUNCIL DISTRICT 2.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current operating budget, as appropriated, and that upon adoption of the Fiscal Year 2021 Budget by the City Council, funds will be available in the Fiscal Year 2021 operating budget, as appropriated, in the Municipal Airport Fund to support the execution of the amendments. Prior to an expenditure being incurred, the Aviation Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Fernando Costa 6122

Originating Business Unit Head: Bill Welstead 5402

Additional Information Contact: Dakota Shaw 5407
Tyler Dale 5416