

Mayor and Council Communication

DATE: 03/11/25

M&C FILE NUMBER: M&C 25-0189

LOG NAME: 84APPROPRIATE LIBRARY FUNDS FOR VAN PURCHASE

SUBJECT

(ALL) Adopt Appropriation Ordinances Increasing Estimated Receipts and Appropriations in the Library Special Revenue Fund in the Amount Up to \$100,000.00 for the Purpose of Transferring Funds to the Vehicle and Equipment Replacement Fund for the Purchase of a New Van to Support Library Services in the Community, Authorize All Associated Transfers, Amend the Fiscal Year 2025 Budget, and Amend the Fiscal Years 2025-2029 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Library Special Revenue Fund by increasing estimated receipts and appropriations in the Library Special Revenue General project (City Project No. S00140) in the amount up to \$100,000.00 from available Special Gifts to Library revenue for the purpose of transferring to the Vehicle and Equipment Replacement Fund;
 2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Vehicle and Equipment Replacement Fund by increasing estimated receipts and appropriations in the General VEF Programmable project (City Project No. P00097) in the amount up to \$100,000.00 transferred from the Library Special Revenue Fund for the purpose of purchasing and customizing a new van to support Library services in the community; and
 3. Amend the Fiscal Year 2025 Adopted Budget and Fiscal Years 2025-2029 Capital Improvement Program.
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DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to adopt the attached appropriation ordinances increasing estimated receipts and appropriations in the General VEF Programmable project (City Project No. P00097) in the Vehicle and Equipment Replacement Fund in the amount of \$100,000.00 transferred from the Library Special Revenue General project (City Project No. S00140) within the Library Special Revenue Fund for the purpose of purchasing and customizing a new van to support Library services in the community. M&C 24-0789 approved on September 17, 2024 accepted these funds into the operating project as a donation from the Fort Worth Public Library Foundation for the Library Department to purchase and customize a new van to support library services in the community. This will be an addition to the fleet.

Funding is budgeted in the Library Special Revenue Fund for the Library Department for the purpose of funding the General VEF project.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Library Spec Revenue Gen Proj project within the Library Special Revenue Fund and upon approval of the above recommendations and adoption of the attached appropriation ordinances, funds will be available in the Vehicle And Equip Replacement Fund for the General VEF project. Prior to an expenditure being incurred, the Library Department has the responsibility of verifying the availability of funds.

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