

# Mayor and Council Communication

**DATE:** 05/11/21

**M&C FILE NUMBER:** M&C 21-0324

**LOG NAME:** 13P 21-0076 FIRE HYDRANTS, ACCESSORIES, AND REPAIR PARTS MGF

**SUBJECT**

(ALL) Authorize Execution of a One Year Purchase Agreement with Core & Main LP for Fire Hydrants, Accessories, and Repair Parts for an Annual Amount Up to \$260,000.00 with Four One-Year Renewal Options for the Water Department

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**RECOMMENDATION:**

It is recommended that the City Council authorize a one-year purchase agreement with Core & Main LP for fire hydrants, accessories, and repair parts for an annual amount up to \$260,000.00 with four one-year renewal options for the Water Department.

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**DISCUSSION:**

The Water Department approached the Purchasing Division to procure an agreement for fire hydrants, accessories, and repair parts. To procure these items, staff issued an invitation to bid (ITB). The items will be used to repair fire hydrants throughout the City of Fort Worth and allow the Water Department to make the units fully functional.

The ITB was advertised in the *Fort Worth Star-Telegram* on Wednesdays from February 17, 2021 to February 24, 2021. The bid was reviewed on Thursday, March 4, 2021 and was scored on the lowest responsible bid. One response was received. The Purchasing Division reviewed the proposal received and certified that Core & Main LP meets the requirements stated in the specifications. Goods will be requested based on price and availability and no guarantee was made that a specific amount of goods would be purchased.

An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

A waiver of the goal for M/WBE subcontracting requirements was approved by the Office of Business Diversity, in accordance with the BDE ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund to support the approval of the above recommendation and authorization of the purchase agreement. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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