

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 06/10/25 M&C FILE NUMBER: M&C 25-0537

LOG NAME: 20AGUIRRE & FIELDS, L.P. STAFF AUGMENTATION FOR TPW

SUBJECT

(ALL) Authorize Execution of a Professional Services Agreement with Aguirre & Fields, L.P., in the Amount of \$500,000.00, for Staff Augmentation Services in Managing Transportation and Public Works Arterials and Mobility Infrastructure Capital Projects with One Renewal

RECOMMENDATION:

It is recommended that the City Council authorize execution of a professional services agreement with Aguirre & Fields, L.P., in the amount of \$500,000.00, for Staff Augmentation Services in managing Transportation and Public Works Arterial and Mobility Infrastructure Capital Projects with one renewal.

DISCUSSION:

The Transportation and Public Works Department requested qualifications in July 2023, which included staff augmentation services for project management to help City staff during peak periods in capital projects.

The Department received Statements of Qualifications from six firms to provide Staff Augmentation Services. Each firm was evaluated based upon pre-established selection criteria, including experience, response, and performance in delivering capital projects. An inter-departmental committee selected Aguirre & Fields, L.P. as qualified to provide Staff Augmentation Services. Though six firms met the qualification to be selected for this category, the recommendation is to award the contract to one vendor. The table below shows the firms that qualified with the recommendation that this M&C proposes:

Firm	Recommendation
Aguirre & Fields, L.P.	Award Contract.
Burns & McDonnell	Vendor is currently under multiple contracts with the City.
Freese and Nichols, Inc.	Vendor has provided notice that they currently do not have staff to provide these services.
Kimley Horn and Associates, Inc.	Vendor has provided notice that they currently do not have staff to provide these services.
Multatech Engineering, Inc.	Vendor has provided notice that they currently do not have staff to provide these services.
Shield Engineering	Vendor is currently under contract with the City; this contract has reached capacity.

When vendor staffing levels are sufficient, the City may enter into negotiations to execute a contract with the remaining firms.

Funding for the staff augmentation services will be provided through various project funding sources. The staff augmentation contracts will serve current and future capital projects as needed, and a funds availability verification will be performed by Transportation & Public Works Contract Compliance Managers prior to each assignment.

The term of this contract is based on the funding. One renewal option may be exercised when funds are exhausted or programmed.

DVIN/Business Equity – The Business Equity Division placed a 12.90% business equity goal on this contract. Aguirre & Fields, L.P., submitted a Prime Waiver Form, which is in accordance with the City’s Equity Ordinance. Aguirre & Fields, L.P., will be self-performing the entire scope of the contract.

The project is located in ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budgets, as previously appropriated, in the various capital improvement program funds to support the approval of the recommendation and execution of the contract. Prior to any expenditure being incurred, the Transportation & Public Works Department has the responsibility to validate the availability of funds.

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