

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 10/21/25 **M&C FILE NUMBER:** M&C 25-0972

LOG NAME: 2020STREET MAINTENANCE FEE DEVELOPMENT

SUBJECT

(ALL) Authorize Execution of an Engineering Services Agreement with Freese and Nichols, Inc., in the Amount of \$615,900.00 for the Street Maintenance Fee Development Project

RECOMMENDATION:

It is recommended that the City Council authorize execution of an Engineering Services Agreement with Freese and Nichols, Inc., in the amount of \$615,900.00 for the Street Maintenance Fee Development project (City Project No. 105230).

DISCUSSION:

On November 16, 2023, the City executed an Engineering Services Agreement with Freese and Nichols, Inc., (City Secretary Contract No. 60486) to assess street maintenance funding needs and conduct a preliminary analysis of potential funding sources. On September 17, 2024, the contract was amended to include traffic generation analysis. Work was stopped on April 26, 2024 when the City shifted its preferred funding approach, and the contract was subsequently closed.

In 2025, following further discussions regarding the feasibility of street maintenance funding options, the Fiscal Year (FY) 2026 budget was increased to support the development of a potential street maintenance fee as a supplemental funding source. A new Engineering Services Agreement is now required to continue development of the proposed street maintenance fee program.

This Mayor and Council Communication (M&C) will authorize execution of a new engineering services agreement with Freese and Nichols Inc., in the amount of \$615,900.00 for the Street Maintenance Fee Development project (City Project No. 105230). Under the proposed contract, Freese and Nichols, Inc. will provide updated data collection and traffic generation analysis, rate modeling and rate structure development, communication planning, billing integration, business process support, and preparation of a technical report. These services are scoped to produce a comprehensive framework for consideration and potential adoption of a street maintenance fee if approved by the City Council.

In addition to the agreement amount, \$124,100.00 is required for project management. Funding is budgeted in the General Capital Projects Fund for the Transportation and Public Works Department for the purpose of funding the Street Maintenance Fee Development project.

This project is located in ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the General Capital Projects Fund for the Street Maintenance Fee Develop project to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Transportation and Public Works Department has the responsibility to validate the availability of funds.

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Expedited