

Memo

Date: April 27, 2020
To: Cynthia Garcia, Assistant Finance Director
From: Austin Walker
Property Management Department
Re: Water Department
W&S Capital Projects

Property Management Department requests that the Purchasing Division issue a purchase order to Rush Truck Centers Dallas LMD in An Amount up to \$302,612.47_ for the Transportation and Public Works through the Property Management Department (ALL COUNCIL DISTRICTS)

It is recommended that the City Council authorize the purchase of a closed circuit television truck from Rush Truck Centers of Texas, LP dba Rush Truck Centers Dallas LMD_ in an amount up to \$302,612.47 for the Transportation and Public Works through the Property Management Department.

The Property Management Department (PMD) approached the Purchasing Division for assistance with buying a closed circuit television truck for the Transportation and Public Works (T/PW) Department. T/PW will use the truck to inspect the City of Fort Worth's storm water systems. Purchasing issued an Invitation to Bid (ITB) consisting of detailed specifications as to the functionality, features and requirements for the new unit. This bid was advertised in the Fort Worth Star-Telegram on February 19, 2020, February 26, 2020, March 4, 2020 and March 11, 2020. Sixteen vendors were solicited from the purchasing vendor database; two responses were received.

Staff recommends awarding the purchase of CCTV truck from Rush Truck Centers of Texas, LP dba Rush Truck Centers Dallas LMD in an amount up to \$302,612.47 based on low bid meeting all specifications. Two bids were received from Rush Truck with only one meeting the requirements of the bid in regards to the CCTV Camera system. The bid including the ARIES Camera System was not sufficient in meeting many of the required specifications indicated in the original ITB specifications. Staff certifies that the new asset meets the required specification and are expected to operate satisfactorily during their service life. The warranty information, the manufacturer's Statement of Origin and the original sales invoice will accompany the new units upon acceptance and delivery to the 4100 Columbus Trail facility.

BID TABULATION- (see attached)

TOTAL COST OF OWNERSHIP (TCO) - Over the service life of 15 years the total cost of ownership for CCTV Truck is unknown as this type of asset has not been purchased before. TCO is not known at this time.

PRICE ANALYSIS – There is no recent purchase history for CCTV Truck. Staff reviewed the proposed pricing and concluded that pricing offered by the recommended Vendor is fair and reasonable.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

M/WBE OFFICE - M/WBE OFFICE - A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

The truck will be delivered within 120 days after receipt of a purchase order.

Please contact Austin Walker at (817) 392-2008 if any assistance or further information is needed.

Austin Walker
AW DW 09-20