



March 26, 2024

Sheri Endsley
District Superintendent
City of Fort Worth / Parks and Recreation Department
Neighborhood Services Department
1100 NW 18th St Fort Worth, TX 76164

Dear Mrs. Endsley,

Congratulations! Texas Health has approved a grant award of \$10,000 to support the efforts of the City of Fort Worth's Parks and Recreation Department to provide nutritious and healthy snack options during summer camp programming.

Our work is guided by evidence-based practices; and together, with the support of partners throughout the community, we work to create an environment that supports health and well-being. Studies have shown that access to healthy snacks helps youth create healthy habits and supports cognitive and physical development. We look forward to supporting your efforts instilling lifelong habits of wellness.

By accepting this grant, you agree to:

1. Use the grant funds only as specified in the outlined expectations for expenditures.
2. Maintain records to show and account for usage of grant funds.
3. Provide written acknowledgment of receipt of payments of grant funds.
4. Refrain from use of the funds for any purpose prohibited by all applicable laws and regulations.
5. Cooperate with the efforts of Texas Health to publicize grant and any accomplished work resulting from receipt of the grant.
6. Comply with reasonable requests for information about program activities
7. Meet terms and conditions specified in the addendum to this letter.

We appreciate your partnership and continued support of improving community well-being.

Sincerely,

A handwritten signature in black ink that reads 'R. Cotto'.

Ricky Cotto
Director, Community Engagement
Texas Health

By signing below, you certify that the organization named above accepts the terms outlined in this letter.

Name (First and d Last)

Title

Date

Addendum To Letter

Hydration and Healthy Snack Initiative Award

Expectations for Expenditures

As of March 2024

Grant expenditures must be reasonable, necessary, and allowable to ensure proper and efficient compliance with the award.

- To determine whether an expenditure is reasonable, consider the following questions:
 - Is it in alignment with the goal and objectives of the award?
 - Can it be easily justified? Is the quantity necessary?
 - Is it in compliance with federal, state, and local policies?
 - Can you demonstrate that the price was comparable to similar items?
 - Is it transparent (allowing for access to information and monitoring and review of purchases)?

Grant expenditures must be:

- Authorized by or not prohibited by federal, state, or local laws and regulations. (For example, the purchase of alcohol is prohibited.)
- Applicable to all participating sites:
 - Assigned cost-to-cost objectives and treated consistently for all work performed by the organization under similar circumstances, regardless of the source of funding, to avoid duplicate charges.
 - In conformance with limitations and exclusions contained in the terms and conditions of this award. (For example, sites must use vendors that have been vetted and approved by the City of Fort Worth.)

Allowable grant expenditures include:

- Food purchases that are:
 - Not processed
 - Minimally processed
 - Limited or contain a minimal amount of added sugars
 - Whole grain products
 - Reduced sodium products (if available)
 - Whole grains, fruit, vegetables, nuts, or another source of protein.
 - “Snack” size

Publicity

The grantee shall include mention of Texas Health in all press releases, social media and other media concerning the project. Copies of the logo suitable for reproduction are included for your convenience.

Reports

A complete program and financial report must be provided by **September 20, 2024** that details: name and description of summer camp program(s), number of children/campers served, how the funds were used, amount of funds used per site, a list of the items purchased and pictures documenting efforts.

- A reporting template will be provided to include all expenses incurred related to grant, if needed.

Texas Health, at its request, shall have reasonable access to the Grantee Organization’s and/or the Community Center’s files, records, personnel, and premises for the purposes of making financial audits, verifications, or program evaluations as it deems necessary concerning the grant.

Hydration and Healthy Snack Initiative Award

City of Fort Worth Parks and Recreation Department & Neighborhood Services recipients:

The grants funds should be allocated among the sites listed below based on the number of enrollments at each site.

Andrew Doc Session Community Center
Atatiana Carr-Jefferson Community Center at Hillside
Chisholm Trail Community Center
Como Community Center
Diamond Hill Community Center
Eugene McCray Community Center
Fire Station Community Center
Greenbriar Community Center
Handley Meadowbrook Community Center
Highland Hills Community Center
Martin Luther King Community Center
North Tri-Ethnic Community Center
Northside Community Center
RD Evans Community Center
Riverside Community Center
Southside Community Center
Southwest Community Center
Sycamore Athletic Center
Thomas Place Community Center
Victory Forest Community Center
Worth Heights Community Center