

# Mayor and Council Communication

**DATE:** 02/25/25

**M&C FILE NUMBER:** M&C 25-0129

**LOG NAME:** 04GARTNER AMENDMENT AND NEW COOPERATIVE AGREEMENT

## **SUBJECT**

(ALL) Authorize Execution of Amendment to City Secretary Contract No. 62414 with Gartner, Inc. for a Revised Contract Amount Not To Exceed \$124,837.00; and Authorize Execution of New Cooperative Agreement with Gartner, Inc. Utilizing DIR-CPO-4927 to Hire Consultant to Conduct Information Technology Assessment and Benchmark Study for a Total Contract Amount Not To Exceed \$245,220.00

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## **RECOMMENDATION:**

It is recommended that the City Council:

1. Authorize execution of an amendment to City Secretary Contract No. 62414 with Gartner, Inc. for a revised contract amount not to exceed \$124,837.00; and
  2. Authorize execution of a new Cooperative Agreement with Gartner, Inc. utilizing DIR-CPO-4927, to hire a consultant to conduct an Information Technology assessment and benchmark study, for a total contract amount not to exceed \$245,220.00.
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## **DISCUSSION:**

On December 9, 2024, the City executed City Secretary Contract (CSC) No. 62414 with Gartner, Inc. (Gartner) through Texas Department of Information Resources (DIR) Cooperative Agreement No. DIR-CPO-5253 to provide two Research and Advisory Subscriptions (RAS) for a nine-month period. The RAS provides a subscription for Gartner's Chief Information Officers (CIO) Team Plus with a nine-month cost of \$90,227.25. Gartner CIO Team Plus is a service offered that is specifically designed for CIOs and their leadership teams. The service provides access to in-depth research, expert advice, peer networking opportunities, and tailored insights to help users navigate complex Information Technology (IT) strategies and aid in decision-making within their organizations. Gartner CIO Team Plus is a comprehensive package for IT professionals to leverage Gartner's expertise and connect with other high-level IT leaders.

To support long-term planning efforts for IT Solutions, the department is looking to hire a consultant to conduct an Operating Model Assessment and Benchmark. This assessment and benchmarking will assess how IT Solutions is functioning relative to its peers and relative to the needs of the organization. Gartner prepared a proposal, through DIR-CPO-4927, to conduct an IT spend and staffing benchmark and high-level IT operating model assessment. This proposal will include a core team of delivery consultants and subject matter experts with deep experience in benchmarking and organization design.

The IT Solutions department is seeking approval to renew the current two subscriptions for continued access to these resources, in an amount not to exceed \$124,837.00, and execute a new contract through DIR-CPO-4927 to proceed with the Benchmark and Analysis in an amount not to exceed \$245,220.00

**COOPERATIVE PURCHASE:** State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies State laws requiring that the local government seek competitive bids for purchase of the item. Cooperative contracts have been competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

**SUCCESSOR CONTRACTS:** The City will initially use the DIR contracts to make purchases authorized by this Mayor and Council Communication (M&C). In the event the DIR cooperative contract is not renewed, staff would cease purchasing at the end of the last purchase agreement coinciding with a valid cooperative contract. If the City Council were to not appropriate funds for a future year, staff would stop making purchases when the last appropriation expires, regardless of whether the then-current purchase agreement has expired.

If the DIR cooperative is extended, this M&C authorizes the City to purchase similar equipment and services under the extended contract. In the event the DIR cooperative agreement is not extended, but DIR executes a new cooperative agreement(s) with substantially similar terms, this M&C authorizes the City to purchase the equipment and services under the new DIR contract(s).

**BUSINESS EQUITY:** A goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

**ADMINISTRATIVE CHANGE ORDER:** An administrative change or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

**AGREEMENT TERM:** Upon City Council's approval, the initial term of the agreements will become effective once executed by the Deputy City Manager and will expire in accordance with the underlying cooperative agreements.

**RENEWAL OPTIONS:** The agreements may be renewed in accordance with the underlying cooperative agreements, at the City's option. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal period.

Funding is budgeted in the General Operating & Maintenance category within the Info Technology Systems Fund for the Information Technology Services Department.

A Form 1295 is not required because: This contract will be with a publicly-traded business entity or a wholly-owned subsidiary of a publicly-traded business entity: Gartner, Inc.

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the above recommendations, funds are available in the current operating budget, as previously appropriated, in the Info Technology Systems Fund. Prior to an expenditure being incurred, the Information Technology Services Department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:**    Mark McDaniel    6316

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