

# Mayor and Council Communication

DATE: 02/10/26

M&C FILE NUMBER: M&C 26-0093

LOG NAME: 06RULES OF PROCEDURE - TRIF CAPITAL IMPROVEMENTS ADVISORY COMM

## SUBJECT

(ALL) Adopt Rules of Procedure for the Transportation Impact Fee Capital Improvements Advisory Committee

---

## RECOMMENDATION:

It is recommended that the City Council adopt the attached Rules of Procedure for the Transportation Impact Fee Capital Improvements Advisory Committee in accordance with the Code of the City of Fort Worth Chapter 30 "Streets and Sidewalks", Article VIII, "Transportation Impact Fees," Division 1 "General Provisions" Section 30-159 "Establishment, Composition and Functions of Capital Improvements Advisory Committee for Transportation Impact Fees"

---

## DISCUSSION:

City Code Chapter 30, Article VIII, "Transportation Impact Fees", Section 30-159 "Establishment, Composition and Functions of Capital Improvements Advisory Committee for Transportation Impact Fees" requires that the City Council adopt procedural rules for the committee to follow in carrying out its duties. The purpose of this Mayor and Council Communication is to allow the City Council to approve the rules of procedure, as required.

The Capital Improvements Advisory Committee for Transportation Impact Fees is composed of seven regular members and two alternates. Four of the seven members and one of the two alternates are representatives from the real estate, development, and building industries who are not employees or officials of a political subdivision or governmental entity in accordance with State Law.

The new rules of procedure will take effect upon City Council approval.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

---

## FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that approval of the recommendation will have no material effect on City funds.

Submitted for City Manager's Office by: Jessica McEachern 5804

Originating Business Unit Head: D.J. Harrell 8032

Additional Information Contact: Kamal Crues 2677