

Mayor and Council Communication

DATE: 11/28/23

M&C FILE NUMBER: M&C 23-0996

LOG NAME: 22PROF SERVICES ASBESTOS/MOLD/HYGIENE FOR CITY FACILITIES

SUBJECT

(ALL) Authorize Execution of a Professional Services Contract with Industrial Hygiene and Safety Technology, Inc., in an Amount Not to Exceed \$150,000.00 per Contract Year for Asbestos, Mold, and Industrial Hygiene Assessment Services and Authorize Four One-Year Renewal Options for the Environmental Services Department

RECOMMENDATION:

It is recommended that City Council authorize the execution of a professional services contract with Industrial Hygiene and Safety Technology, Inc., for asbestos, mold, and industrial hygiene assessment services not to exceed an amount of \$150,000.00 per contract year, for a term of one year with the option to renew for four additional one year terms.

DISCUSSION:

The Environmental Services Department contracts for professional services for the provision of asbestos, mold, and industrial hygiene assessment services that are provided on an as-needed basis. These services are primarily used for City buildings requiring oversight of asbestos removal and where indoor air quality or mold is being evaluated.

A Request for Qualifications (RFQ) for asbestos, mold, and industrial hygiene assessment services was posted on the City's Purchasing website on June 17, 2023, and advertised in the *Fort Worth Star-Telegram* on June 18, 2023, June 25, 2023, and July 2, 2023. The Statements of Qualifications (SOQs) were received on July 27, 2023.

Responsive submittals were received from the following six firms on July 27, 2023:

1. ECS Southwest, LLP
2. Farmer Environmental Group
3. Industrial Hygiene and Safety Technology Inc. (IHST)
4. Lynn Clark Associates, Inc. (LCA)
5. Millenium Engineers Group, Inc. (MEG)
6. Terracon Consultants, Inc.

The submittals from each of the six (6) firms were reviewed and rated by committee, based on the published weighted selection criteria. The four criteria and their respective weightings were:

1. The prime contractor's capabilities and experience (45 percent);
2. The prime contractor's proposed project team members and their experience (35 percent);
3. The proposed subcontractors and qualifications and experience (10 percent); and
4. The contractor's work history with the City (10 percent).

The evaluation committee determined that IHST, Inc.'s proposal would provide the best value to the City.

The contract term will be for one year, with four successive, one-year options to renew. Renewal options may be effected by the City Manager or his designated representative to the contractor within 30 days of the expiration of the prior term and does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligation during the renewal term.

DVIN-BE: Industrial Hygiene and Safety Technology Inc. is in compliance with the City's Business Equity Ordinance by committing to 10% MWBE participation on this project. The City's MWBE goal on this project is 10%.

Funding is budgeted in the Other Contractual Services account within the Environmental Protection Fund for the Environmental Services

Department, as appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Environmental Protection Fund. Prior to an expenditure being incurred, the Environmental Services Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Valerie Washington 6199

Originating Business Unit Head: Cody Whittenburg 5455

Additional Information Contact: