

Mayor and Council Communication

DATE: 09/12/23

M&C FILE NUMBER: M&C 23-0772

LOG NAME: 25FWCCCHAIRS

SUBJECT

(CD 9) Authorize an Amendment to the Agreement with Wilson Office Interiors, LLC Using Various Cooperative Agreements as an Authorized Dealer for Various Manufacturers for the Purchase, Design, and Installation of Furniture and Increase the Spending Authority by the Amount of \$275,000.00 for a Contract Amount Up to \$3,900,000.00, Adopt Appropriation Ordinance Increasing Estimated Receipts and Appropriations in the Public Events Capital Fund in the Amount of \$300,000.00 for Portable Meeting Room Chair Replacement at the Fort Worth Convention Center and Amend the Fiscal Years 2023-2027 Public Events Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize an amendment to the contract agreement with Wilson Bauhaus Interiors, LLC (City Secretary Contract 57357) to increase the spending authority by the amount of \$275,000.00 for a new annual amount up to \$3,900,000.00;
2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Public Events Capital Fund in the amount of \$300,000.00, from available funds, for the purpose of funding the Fort Worth Convention Center Portable Meeting Room Chair Replacement project (City Project No. 104369); and
3. Amend the Fiscal Years 2023-2027 Public Events Capital Improvement Program.

DISCUSSION:

This Mayor and Council Communication (M&C) appropriates additional capital funding in the amount of \$300,000.00 from the available Public Events Capital funds and amends the Fiscal Years(FY) 2023-2027 Public Events Capital Improvement Program (Ordinance 25773-09-2022, Section 7) for the replacement of portable meeting room chairs at the Fort Worth Convention Center (City Project No. 104369). Chairs will be procured using the City's existing furniture vendor contract (City Secretary Contract 57357) with Wilson Bauhaus Interiors, LLC , approved with M&C 22-0211 on March 29, 2022 for \$2,000,000.00 and amended with M&C 22-0503 on June 28, 2022 to \$3,625,000 for for the purchase, design, and installation of furniture for citywide needs. This M&C also seeks to increase the annual spending authority by the amount of \$275,000.00 for a new amount up to \$3,900,000.00 for the current term of the contract, specifically increasing the Public Events Department's contract capacity for capital furniture purchases from \$1,625,000.00 to \$1,900,000.00.

As part of the Economic Development Agreement between the City and the Omni Hotel, the Fort Worth Convention Center (FWCC) facility must be maintained at its current level and anticipate future expansion capacity. Planned repair and maintenance projects of the aging facility are necessary including replacement / modernization of tables, chairs, and concourse carpet.

The continuously increasing demand for the use of the FWCC has resulted in more than normal wear and tear on meeting room seating. The majority of the existing chair inventory has exceeded its life expectancy of 15-20 years. Additionally, the chairs are antiquated and less ergonomically acceptable. The heavy metal and cushioning make transporting them difficult and inefficient. Many of the chairs are broken or unserviceable and require cross-leveling parts to meet current demand. The new chair inventory will be more transportable and meet current ergonomic standards.

Since the furniture industry has been affected by supply chain disruptions, increases in demand, increase in fuel costs, transportation challenges, and material/parts and labor shortages, unprecedented delays are resulting in longer than normal delivery times. This order has a two to four-month lead time from order to initial delivery.

The amended total project budget of \$1,900,000.00 includes the following estimated breakdown:

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|---|-----------------------|
| Staff Cost: | \$5,000.00 |
| Contractor (Chairs/Delivery): | \$1,850,000.00 |
| Purchase/Installation/Storage Contingency | \$45,000.00 |
| Project Total: | \$1,900,000.00 |

Funding is available for appropriation in the Unspecified-All Funds project of the Public Events Capital Fund for the purpose of funding the FWCC Meeting Room Chair Replacement project.

Funding for this project was included in the FY2023-2027 Capital Improvement Program at the original estimated cost of \$1,600,000.00 as approved in connection with Ordinance 25773-09-2022, Section 7, and then replaced with American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) in the same amount (M&C 23-0646) on August 8, 2023. The actions in this M&C will amend the FY2023-2027 Capital Improvement Program and increase the total project budget by \$300,000.00 from \$1,600,000.00 to \$1,900,000.00.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Unspecified - All Funds within the Public Events Capital Fund and upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the Public Events Capital Fund for the FWCC Portable Meeting Room Chair Replacement project to support the approval of the above recommendations. Prior to an expenditure being incurred, the Public Events Department has the responsibility of verifying the availability of funds.

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