

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 01/23/24 M&C FILE NUMBER: M&C 24-0043

LOG NAME: 21AMEND13PSS5204 HOLT CAT REPAIRS AND SVCS

SUBJECT

(ALL) Authorize Execution of Amendment No. 4 to City Secretary Contract No. 53554 with Holt Texas, Ltd. d/b/a Holt Cat for Original Equipment Manufacturer Caterpillar Heavy Equipment Parts and Repairs to Increase the Annual Amount by \$580,000.00 for a New Annual Aggregate Amount Up to \$1,080,000.00 for the Property Management Department

RECOMMENDATION:

It is recommended that the City Council authorize the execution of Amendment No. 4 to City Secretary Contract No. 53554 with Holt Texas, Ltd. d/b/a Holt Cat for Original Equipment Manufacturer Caterpillar Heavy Equipment Parts and Repairs to increase the annual amount by \$580,000.00 for a new aggregate amount up to \$1,080,000.00 for the Property Management Department.

DISCUSSION:

On February 18, 2020, the City of Fort Worth approved Maylor & Council Communication (M&C) 20-0078 which authorized a sole source agreement with Holt Texas, Ltd. d/b/a Holt Cat for Caterpillar heavy equipment parts and repairs in the amount of \$500,000.00. This procurement was exempted from competitive bidding requirements as provided for under Section 252.022(7) of the Texas Local Government Code because Holt Cat is the documented sole source original equipment manufacturer for Caterpillar heavy equipment parts, repairs and maintenance services.

The City of Fort Worth anticipates spending an additional \$580,000.00 over the original amount upon authorization. The City has approximately 106 active Caterpillar equipment and or engines primarily in construction and fire apparatus. This also includes off-road equipment such as tractors, backhoes, skid steer loaders, tracked excavators as well as tub grinder/mulcher, and fire apparatus that range in age of from 1992 to 2023. The increase in funds would aid in repairing and maintaining the 106 active units. Holt Cat offers Original Equipment Manufacturer parts needed for equipment to work to its full potential on road calls during hours of operation and afterhours.

The maximum amount allowed under this agreement citywide will be \$1,080,000.00; however, the actual amount used will be based on the need of departments citywide, and available budget.

This amendment will not change any other agreement terms or conditions.

Funding is budgeted in the Fleet Svc Outside Rep & Maint account within the Fleet & Equipment Serv Fund.

AGREEMENT TERMS - Upon renewal the current term of this Agreement will expire on December 2, 2024.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

DIVERSITY & INCLUSION - A Business Equity goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Fleet & Equipment Serv Fund to support the approval of the above recommendation and execution of the amendment. Prior to any expenditure being incurred, the Property Management Department has the responsibility to validate the availability of funds.

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